IRB Review
April 2023
2nd edition

The Consent Process: Important Reminders

The consent process is the start of a relationship based on clear and open communication

- **Always know the study and consent signature requirements before approaching potential subjects.**
- **Make sure you are using the most recently approved and stamped consent form each time you engage in the consent process. You can find this under the *Consent Forms: Approved* tab in PRIS3M.**

- **Be sensitive to the location where consent is taking place. Make sure it is a private location.**
- **Build in as much time as possible to review each section of the consent form in detail and encourage people to ask questions. Use the Teach Back Method to check for comprehension.**

Consent process: Signatures

- **All parties must sign and date on the same day prior to participant enrollment in the study.**
- **After signatures have been obtained, provide a copy of the signed and dated consent form to the participant/Legally Authorized Representative (LAR).**
- **If using an IRB approved LAR consent process, please ensure you are following additional required procedures.**

Upcoming Education

April 13th	• Waivers of consent and HIPAA Authorization • Noon – 1pm Teams
May 11th	• Quality improvement/Quality Assurance vs. Research • Noon -1 pm Teams
June 8th	• Stay tuned for an Exciting Event! • Noon – 1pm Teams

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