

Monthly updates from the Human Research Protections Office

Carilion Research Opt-Out Process is Coming!



The Advancing Research Committee is excited to announce that Carilion is preparing for further advancement of the research enterprise. Current practice at Carilion includes first patient contact by treating providers about potential research participation. In the future, the process will be expanded so that patients can be contacted by researchers who are not their providers. The first step is a new process to allow patients the choice to opt-out of being contacted by researchers who are not their providers. Patients will be notified by various methods and their responses will be gathered. Materials are available for researchers to answer questions from patients and can be accessed by clicking [here](#).¹

Please note that the current recruitment process **remains unchanged**, and the IRB approved plan must be followed. More information will be provided over the next several months as this significant recruitment practice change is being developed.

¹Please note that link only works on Carilion Clinic secured network.

TEACH Webinar:

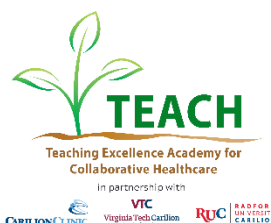
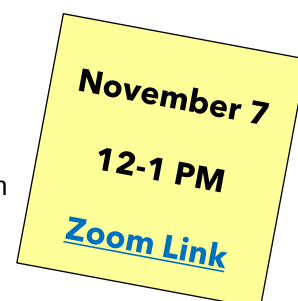
Balancing Privacy and Collaboration

Presenters:

- **Hilary Hedrick, MEd**, Human Subjects Research Ethics and Education Manager, *Carilion Clinic Human Research Protections Office & Institutional Review Board*
- **Katie Tomlinson**, Research Compliance Specialist, *Carilion Clinic Privacy Office*
- **Julie Cook**, Director, Privacy and Research Data Protection Program, Scholarly Integrity & Research Compliance, *Virginia Tech*

Objectives:

- ✓ Define the HIPAA Privacy/Security rules and their impact on research for covered and non-covered entities
- ✓ Recognize Carilion's role-based access control and different HIPAA pathways for research
- ✓ Apply regulations and pathways to your proposal and research protocols



Have you checked your PRIS3M announcements?

An update to the CR Application was implemented on October 3. Now is a good time to ensure you are receiving notifications and announcements in your PRIS3M account. You can find “Announcements” under “My Profile” at the top right of your PRISM homepage, as shown in the screenshot below. Be sure to check any prior notifications you may have missed.

PRIS3M
Carilion Clinic

Account: Hilary Hedrick
Department: CC - Institutional Review Board
Path: Home

My Workspaces | IRB: Committee A | System User Announcement

13 result(s) found...

Date Posted	View Post
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CR Form Application Change

An update to the CR Application for research studies within PRISM has been implemented. These changes will streamline the application process, making it easier for researchers to complete. If you currently have a CR Application in progress, you'll receive a notification in PRISM to convert your form. Don't worry—information from previous sections will be carried over, ensuring you won't lose data.

Please contact the IRB at IRB@carilionclinic.org with any questions.

Announcement(s)

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on Friday, August 30th, between 5:00-5:30 pm. Please do not access the system or work on any IRB submissions during this time. Data entered during this time may be lost and not recoverable.

7/14/22, between 7:00-9:30 pm. Please do not access the system or work on any IRB submissions during this time. Data entered during this time may be lost and not recoverable.

Friday, 7/16/22, between 9:30-10:30 am. Please do not access the system or work on any IRB submissions during this time. Data entered during this time may be lost and not recoverable.

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in draft or in review, the next time you access your study, or create a new version to respond to stipulations from the IRB, you will receive a pop-up to convert your application to the new form version. Please note that NO data will be lost during this conversion even though you may have entered data during this period.

1/18. Data entered during this period may be lost so you are highly encouraged not to input data during this time. The downtime is for a system update and preparation for the Revised Common Rule, which goes into effect on 1/21/19. The system will be unable to accept new submissions or updates during this time.

2025 IRB Meeting Schedule



Our website now features the 2025 IRB Meeting schedule through June 26, 2025. It is hard to believe we are so close to 2025! As we approach the new year, we want to provide you with essential information for your calendar. Please note these dates as you plan your research activities for the coming months. You can access the schedule by visiting our [website](#).



Consent Templates Available on Website

This is a friendly reminder that we offer editable consent templates on our website. The consent process is a crucial element of your research, and we are here to help you develop it from the start. Non-English Short Forms consent process templates are available in Arabic and Spanish. Be sure to bookmark this [page](#) in your web browser to help guide you through an important step in your research submission.

Hilary Hedrick
HUMAN SUBJECTS RESEARCH
ETHICS & EDUCATION MANAGER

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Educational needs, inquires, and/or to schedule trainings,
email hhedrick@carilionclinic.org